

THE WOODLAND PARK BOARD OF EDUCATION
REGULAR MEETING MINUTES
NOVEMBER 23, 2020

CALL TO ORDER

N.J. OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act the Woodland Park Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on the door of the Woodland Park Board of Education Administration Building and was provided to the North Jersey Record & Herald News

FLAG SALUTE

ROLL CALL

Members Present – Joe Giammarella, Jairo Rodriguez, Adam Chaabane, David Amanullah, Chris Mania, Laura Vargas

Members Absent – Lisa Marshall, Christine Tiseo, Maryann Perro

Also Present - Michele Pillari, Paul Murphy, Caitlin Lundquist

PUBLIC HEARING-AGENDA ITEMS ONLY

Please remember that this is a public meeting. Anything you say will be public record. As a result, pursuant to law, the Board Members cannot respond to you publicly concerning certain matters, such as those regarding an individual student. If there is a matter that you wish to remain private concerning personnel or students, please contact the Superintendent's office. In accordance with Bylaw 0167, statements will be limited to 3 minutes in duration.

Jessica Sterba – Mrs. Sterba asked if there will be a posting to fill the position of Technology/G&T since the current teacher is being transferred. Dr. Pillari said we are not anticipating hiring anyone at this time as the position is being filled by another staff member.

221-128 - APPROVAL OF MINUTES

Motion by RODRIGUEZ Seconded by GIAMMARELLA

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the minutes of the October 19, 2020 regular meeting.

Roll Call: 6 YES

SUPERINTENDENT'S REPORT

Dr. Pillari read the following statement:

First let me begin by saying that we all are so very proud of all of our staff members regarding their ability to successfully pivot to all virtual learning at a moment's notice. As we know, this was not an easy task, but one that was most necessary. The success of the shift is indicative of the hard work and dedication that our staff continues to display during these trying times. Our success also lies in the support of our families and community. Please know we appreciate your assistance in working with your children at home. We recognize the fact that it is not easy trying to navigate working from home while at the same time working with your children on schoolwork. However, your involvement is key to ensuring your child's success. Knowing that full virtual instruction is difficult for so many of us, I want to reassure you that our goal is to reopen schools for in-person learning on Dec. 11th as planned, as long as it is safe to do so for our children and staff. So, please, I encourage all of us to remain vigilant as we celebrate Thanksgiving. I hope, like so many of us, that the number of COVID cases does not rise after the holiday. It would be very disappointing if we could not reopen as planned due to a continued rise in the confirmed COVID cases in our town. As always, please continue to remain in contact with our school nurses and building administration with

any and all information relative to confirmed COVID cases. This sharing of information allows us to keep our children and staff safe.

Dr. Irizarry has submitted the Preschool Operational Plan for 2021-2022 in NJDOE Homeroom. Our Early Childhood Advisory Council has met. A survey will be sent out to identify areas of needed support for our preschool families. Our School Nurse at School 1, Ms. Avallone, arranged for a dental presentation that took place during our November HSA meeting to provide families with information on dental care and hygiene. Our Preschool teachers completed GrowNJ Kids trainings - Supporting Dual Language Learners and Building Cultural Responsiveness. Master teacher, Mrs. Leary, provided a November Lunch and Learn training for families, entitled *Relationships Matter*. School 1 Book Fair took place on November 5th. It was very successful. The Footprints for Life Program at CO School has been scheduled for the new year beginning in January 2021. The program targets our grade 2 students and teaches them about the first steps of prevention and provides them with an understanding of a healthy path to follow as they grow. All sessions will be virtual. Young Audiences has been booked for February 2021. Young Audiences connects exceptional teaching artists with classroom teachers to provide in-depth arts residencies that raise academic and artistic achievement, while enhancing and developing learning skills that translate across curriculums. The theme will be fairytale/folktale. All sessions will be virtual. Conferences at CO School will be held on Tuesday, November 24. BG will hold virtual conferences on 11/23/20. Please make certain to schedule your appointments. Memorial School staff was provided with mandated PD on LGBTQ. Report Cards were issued on November 18th. Memorial School conferences were held on November 19th with great success. We have received the donated exercise equipment from Little Falls BOE. It has been set up in the gym annex/exercise room at Memorial School. We are so excited to be able to offer this additional space to our children. Thank you to Little Falls BOE for the donation. The gym floor at Memorial School has been painted and the floor should be finished by the end of the week. Memorial School's Virtual Book Fair was held November 3rd - 15th with great success. The Animal Club at Memorial School has been meeting, interacting on google classroom and visiting Zoos virtually. In the area of ELA: K-3 Training was shared on next steps for our NJTSS grant. Focus topic: Foundations Data Analysis to Inform Class-Wide Reteach & Targeted Small-Group Instruction. Our Summer Reading Participants were sent a letter in the mail with a CARVEL certificate. Four students won the raffle prize of a Barnes and Noble gift card! Congratulations to all of our participants and raffle winners. Thank you to our community business partners, CARVEL and Barnes and Nobles for your support of our children, families and the schools. Grades 5-6 have met twice with our state coach, Mr. Emil Carafa, for an introduction to our CAR Grant. In the area of Mathematics: A Kindergarten screencastify was created with the help of Mrs. Triglia. The screencastify provides information for parents to utilize when working with their children at home during remote instruction. Letters were sent home in three languages(English, Spanish and Arabic) to our parents of students in grades K-5 about the iREADY Program. The CO School webpage has been updated with hyperlinks to the math programs used in the district. **Reminder:** All students will be learning remotely from home through Dec. 10th. In-person learning is scheduled to resume Dec. 11th.

Dr. Pillari reported on the schools self-assessment under the anti-bullying bill of rights act. Our schools scored as follows: Charles Olbon 74 out of a possible 78. BG 76 out of a possible 78 and Memorial 76 out of a possible 78.

BUSINESS ADMINISTRATOR'S REPORT

Mr. Murphy stated that the gym floors are almost complete and the bleachers will be installed in January. The uninvent for the new room at BG came in 8 weeks early and will be installed next week. On the issue of solar panels, due to the fact that we are in the middle of our roof warranty, it would not be prudent to install solar panels at this time. We got 2 quotes for landscapers but since we will not utilize them in the winter we will revisit the topic in the spring.

CONSENT AGENDA ITEMS

The following items have been deemed to be non-controversial in a matter of routine business and will be voted on by one motion.

Motion by RODRIGUEZ Seconded by CHAABANE to accept the recommendation of the Superintendent to approve the following consent agenda numbers 221-129 through 221-137.

Roll Call: 6 YES

221-129 - APPROVAL OF REGISTER REPORT

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the October 2020 Register Report.

221-130 - SECRETARY/TREASURER REPORTS

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, receives and accepts the attached reports of the Secretary and Treasurer for the month of October 2020 “Pursuant to N.J.A.C.6: 20-2.12©, we certify that as of October 31, 2020 the Board Secretary’s monthly financial reports (appropriations section) did not reflect any over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected on this report and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year”

221-131 - APPROVAL OF BILL LIST

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attached list of bills in the amount of \$484,073.27, approved by finance committee chairperson, Jairo Rodriguez.

<u>Bill List No.</u>	<u>Amount</u>
#65	\$420,926.37
#L50	\$ 63,146.90

221-132 - TRANSFERS

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attached list of transfers for the months of October 2020.

<u>Account #</u>	<u>Acct. Description</u>	<u>Old Amount</u>	<u>Adjustment</u>	<u>New Balance</u>
11-000-213-100-00-00-060	Salaries Health Svc	\$ 70,470.00	\$250.00	\$70,720.00
11-000-213-100-00-00-065	Salaries	\$ 69,570.00	\$250.00	\$69,820.00
11-000-213-100-00-00-070	Salaries	\$ 90,890.00	\$250.00	\$91,140.00
11-000-213-600-30-00-070	Supplies & Materials	\$ 4,000.00	(\$750.00)	\$3,250.00
11-000-222-600-30-00-070	Supplies & Materials	\$ 7,100.00	(\$2020.00)	\$ 5,080.00
11-000-230-530-00	Communications/Telephone	\$ 60,940.00	\$250.00	\$ 61,190.00
11-000-230-610-00	General Supplies	\$ 8,450.00	(\$250.00)	\$ 8,200.00
11-000-261-420-00	Clean Repair & Maint Svc	\$208,850.00	(\$500.00)	\$208,350.00
11-000-261-610-00	General Supplies	\$ 28,000.00	\$500.00	\$ 28,500.00
11-000-262-100-00-00-000	Salaries Cust & Play Aid	\$630,200.00	\$4,250.00	\$534,450.00
11-000-262-420-00	Clean Repair & Maint	\$ 15,000.00	(\$4,350.00)	\$ 10,650.00
11-000-262-610-00	General Supplies	\$ 88,000.00	\$100.00	\$ 88,100.00
11-105-100-101-00-00-065	Preschool Sal of Teach	\$ 1,990.00	\$3,260.00	\$ 23,160.00
11-105-100-936-	Local Contrib PK Includ	\$226,184.00	(\$3,260.00)	\$222,924.00
11-190-100-320-00	Purchased Pro-Ed Svc	\$ 13,150.00	(\$600.00)	\$ 12,550.00
11-190-100-610-00	General Supplies	\$164,275.00	\$2,075.00	\$166,350.00
11-190-100-640-10-00-060	Textbooks	\$ 17,235.75	(\$1,475.00)	\$ 15,760.75
11-204-100-610-20-00-065	LLD General Supplies	\$ 3,000.00	(\$1,900.00)	\$ 1,100.00
11-230-100-610-10-00-060	BSI General Supplies	\$ 1,000.00	\$1,100.00	\$ 2,100.00
11-230-100-610-20-00-065	BSI General Supplies	\$ 1,000.00	\$160.00	\$ 1,160.00
11-230-100-610-30-00-070	BSI General Supplies	\$ 1,000.00	\$640.00	\$ 1,640.00
11-240-100-610-10-00-060	Bilingual Gen Supplies	\$ 1,000.00	\$650.00	\$ 1,650.00
11-240-100-610-20-00-065	Bilingual Gen Supplies	\$ 1,000.00	\$760.00	\$ 1,760.00
11-240-100-610-30-00-070	Bilingual Gen Supplies	\$ 1,000.00	\$610.00	\$ 1,610.00
20-218-200-104	PEA Sal of Other Prof	\$ 63,530.00	\$250.00	\$ 63,780.00
20-218-200-600	PEA Supplies & Materials	\$ 20,000.00	(\$250.00)	\$ 19,750.00

221-133- APPROVAL OF FAMILY LEAVE – S. KHALIL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve leave for Samira Khalil under the Federal Family Leave Act, from February 8, 2021-April 2, 2021, utilizing accumulated time. Following FFLA, leave will be taken under the NJ Family Leave Act for 12 weeks. Expected return to work September 2021.

221-134- HIB DECISION

BE IT RESOLVED THE WOODLAND PARK BOARD OF EDUCATION, hereby affirms the Superintendent's decision in HIB Investigation #2021-01, for the reasons set forth in the Superintendent's decision to the student's parents.

221-135 - 2020-2021 COMPREHENSIVE MAINTENANCE PLAN

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION to approve the 2020-2021 Comprehensive Maintenance Plan, as attached.

221-136 – INVESTMENT PROVIDER SERVICE AGREEMENT

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the Investment Provider Services Agreement between the Woodland Park Board of Education and Security Benefits. BE IT FURTHER RESOLVED, to add Security Benefits to the district's 403b Plan Document. (Allows employees to invest in 403b plan offered by Security Benefits)

221-137 - APPROVAL OF NEW SUBSTITUTES

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the substitute teacher list for November of the 2020-2021 school year, as per the Northern Regional Educational Services Commission.

REGULAR AGENDA ITEMS

The following items will be voted on by separate motion for each item.

PERSONNEL:

221-138 - APPROVAL OF STAFF TRANSFER

Motion by MANIA Seconded by CHAABANE

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to approve the transfer of Meghan McGinnis, from computer/G&T teacher at CO, to BSI teacher at BG, effective December 18, 2020-end of school year.

Roll Call: 6 YES

221-139-APPROVAL TO EXTEND MATERNITY LEAVE REPLACEMENT – H. HAJBI

Motion by RODRIGUEZ Seconded by CHAABANE

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to extend appointment of Hannah Hajbi, as a maternity leave replacement at CO, effective December 14, 2020-May 5, 2020, at a rate of \$150 per diem, no benefits.

Roll Call: 6 YES

221-140 - APPROVAL TO EXTEND FAMILY LEAVE REPLACEMENT – J. ANTUNEZ

Motion by GIAMMARELLA Seconded by RODRIGUEZ

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to extend appointment of Jasmine Antunez, as a family leave replacement at CO, effective January 4, 2021-the last day of school, at \$150 per diem, no benefits.

Roll Call: 6 YES

221-141 - APPROVAL OF TUITION REIMBURSEMENT – B. CALDERON

Motion by RODRIGUEZ Seconded by CHAABANE

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to approve tuition reimbursement, in the amount of \$5,000.00, for Bronwen Calderon, Supervisor of Mathematics, as per the WPAA Contract.

Roll Call: 6 YES

221-142 - PERSONNEL CHARGED TO 2021 ESEA GRANT

Motion by GIAMMARELLA Seconded by CHAABANE

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve charging the following staff members’ salaries and pension/FICA benefits to the 2021 ESEA grant:

Roll Call: 6 YES

Title I-A

SCHOOL	EMPLOYEE	TOTAL SALARY	AMOUNT CHARGED TO TITLE I	% OF SALARY CHARGED TO TITLE I
BG	Veronica Seavy	\$72,780	\$14,556	20%
BG	Meghan McGinnis	\$77,330	\$28,609	37%
CO	Anna Szorc	\$80,130	\$68,898	86%
Memorial	Rosemary Ficarra	\$82,940	\$82,940	100%
Memorial	Amy Kivlehan	\$92,440	\$7,541	8%
	Totals	\$405,620	\$202,544	2.51 FTE

Title II A

SCHOOL	EMPLOYEE	TOTAL SALARY	AMOUNT CHARGED TO TITLE II A	% OF SALARY CHARGED TO TITLE II A
Districtwide	Elba Castrovinci	\$ 89,958	\$29,863	33%

Title I SIA

SCHOOL	EMPLOYEE	TOTAL SALARY	AMOUNT CHARGED TO TITLE SIA	% OF SALARY CHARGED TO TITLE SIA
BG & Memorial	Brownen Calderon	\$89,521	\$24,857	28%

221-17A – APPROVAL OF LONG TERM SUBSTITUTE – B. HODGES

Motion by RODRIGUEZ Seconded by GIAMMARELLA

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the appointment of Barbara Hodges, as a long term substitute, effective November 19, 2020 – December 23, 2020, at \$150 per diem, no benefits.

Roll Call: 6 YES

EDUCATION:

221-143 - WORKSHOP/TRAVEL REIMBURSEMENT

Motion by CHAABANE Seconded by VARGAS

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attendance of and costs of attendance including registration fees and statutorily authorized travel expenditures for the following listed district employees for the 2020-2021 school year.

Roll Call: 6 YES

Name	Activity	Date	Fee	Travel	Expenses
Anna Szorc	Foundations Level 2 (Virtual)	1/14/21	\$289	NA	NA
Kate Elman	Handle w Care Recertification	1/8/2021	\$450	NA	NA

FINANCE:

221-144 - OUT OF DISTRICT PLACEMENTS 2020-2021 SCHOOL YEAR

Motion by VARGAS Seconded by CHAABANE

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the following Special Education Out of District placements for the 2020-2021 school year, excluding transportation:

ID#	SCHOOL	YEARLY RATE	AIDE
32121	South Bergen Jointure Commission	\$57,200.00 PRORATED	No

Roll Call: 6 YES

221-145 - AUTHORIZE PURCHASE – AIR PURIFIERS

Motion by VARGAS Seconded by CHAABANE

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to authorize purchase of 4 Activepure, room air purifiers, from Northeast Janitorial, ESCNJ PPE Bid #ESCNJ 20-/21-26, at a total cost of \$5,996.00, to be paid with Coronavirus Relief Fund Grant.

Roll Call: 6 YES

BUILDINGS & GROUNDS

221-146 -APPOVAL OF ADA ELEVATOR/STAIRS/LIFT AT SCHOOL 1 & CHARLES OLBN PROJECT

Motion by VARGAS Seconded by RODRIGUEZ

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to authorize Coppa Montalbano Architects to prepare and submit a facilities project application to the New Jersey Department of Education, for the building of a new staircase and elevator at School #1, the removal of existing fire escapes at School #1, and the addition of a handicapped accessible chair lift at Charles Olbn School. Estimated cost project, \$445,890. Project cost funded with the district's capital reserve fund.

Roll Call: 6 YES

COMMITTEE REPORTS

Buildings & Grounds: Mr. Chaabane stated the B&G Committee met on 11/9. They discussed the capital projects for the 2021-2022 school year, to be voted on at the 11/23 meeting. There was also a presentation on solar panels. It was recommended by the committee not to pursue installation of solar panels at this time.

PUBLIC HEARING

Please remember that this is a public meeting. Anything you say will be public record. As a result, pursuant to law, the Board Members cannot respond to you publicly concerning certain matters, such as those regarding an individual student. If there is a matter that you wish to remain private concerning personnel or students, please contact the Superintendent’s office. In accordance with Bylaw 0167, statements will be limited to 3 minutes in duration.

Maris Billson – Rockland Ave. – Ms. Billson asked if someone could look into the email system, saying sometimes mass emails aren’t received. Dr. Pillari stated that we check when someone says they aren’t receiving emails. We ensure the email address is correct in Realtime and there are reports that will show if the email was sent and received. Sometimes it’s an issue on the receivers end.

EXECUTIVE SESSION

MOTION TO GO INTO CLOSED SESSION

The Open Public Meeting Act, authorizes a public body to meet in Executive or Private Session under limited circumstances and WHEREAS said law requires the Board to adopt a resolution at a public meeting before it can meet in such Executive or Private Session. NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF WOODLAND PARK THAT:

- 1) It does hereby determine that it is necessary to meet in Executive Session to discuss a personnel and/or litigation matter or contract matter.
- 2) The matter(s) discussed will be made public when confidentiality is no longer required.
- 3) Meeting will resume at conclusion of Executive Session.

4) The board does/does not expect to take action after Executive Session.

Motion to go into Executive Session at 7:24 p.m. by RODRIGUEZ, seconded by CHAABANE
Voice Vote: 6 YES

Motion to return to Regular Session at 7:32 p.m. by CHAABANE, seconded by GIAMMARELLA
Voice Vote: 6 YES

ADJOURNMENT

Motion to adjourn at 7:33 p.m. by RODRIGUEZ, Seconded by GIAMMARELLA
Voice Vote: 6 YES

WOODLAND PARK BOARD OF EDUCATION
EXECUTIVE SESSION

ITEMS DISCUSSED

- Dr. Pillari discussed a HIB case 2021-02